

Facilities for Hire

Seminar Suite	Rooms	Equipment	Hire Charges
<p>A contained space consisting of 2 interconnecting rooms and a cloakroom.</p> <p>Located in the lower ground floor level, the rooms benefit from natural daylight, privacy blinds, secondary glazing and comfort cooling and heating.</p>	<p>Seminar room holds 40 theatre style and 16 Boardroom style. Other configurations can be accommodated by arrangement</p> <p>Adjacent room accommodates 10 Boardroom Style or provides sufficient space for refreshments for 40</p>	<p>75" wall mounted plasma display, high spec tracking camera and one click access video conferencing facilities for Zoom, MS Teams, Skype and WebEx. High spec table microphones.</p>	<p>Suite Full day £600 Half day £350</p>



Mediation Suite	Rooms	Equipment	Hire Charges
<p>A contained space consisting of 3 interconnecting rooms and a bathroom</p> <p>Located on the ground floor level, the rooms benefit from natural daylight, comfort cooling and heating.</p>	<p>The rooms accommodate the following numbers Boardroom style:</p> <p>Room 1: 16 Room 2: 9 Room 3: 6</p>	<p>Room 1: 75" wall mounted plasma display, high spec tracking camera and one click access video conferencing facilities for Zoom, MS Teams, Skype and WebEx. High spec table microphones.</p> <p>Room 2: Wall mounted plasma display, video conferencing 'bar' with tracking camera and microphone. Laptop connected via HDMI.</p>	<p>Suite Full day £900 Half day £500</p>



Meeting rooms	Rooms	Equipment	Hire Charges
<p>There are 3 meeting rooms all located on the ground floor level. The rooms benefit from natural daylight and comfort cooling and heating. They are all configured Boardroom style.</p>	<p>Room 1: 16 Room 2: 9 Room 3: 6</p>	<p>Room 2: Wall mounted plasma display, video conferencing 'bar' with tracking camera and microphone. Laptop connected via HDMI.</p> <p>A mobile video conferencing is available for use in Room 4.</p>	<p>Room 1 Full day £400 Half day £250</p> <p>Room 2 Full day £300 Half day £175</p> <p>Room 3 Full day £200 Half day £150</p>

Catering

Basic catering can be provided in all rooms.

Tea, coffee and biscuits - £5.00 per head. Lunches £7-10 per head. Wine is charged on consumption per bottle.

Notes

All day hire charges are from 9am until 6m.

Half day hire charges are from 9am until 1pm or 1pm until 6pm.

Use outside these hours will be charged on an hourly basis starting at £50 per hour.

All catering prices quoted are subject to VAT.

For more information contact: clerks@ftbchambers.co.uk

All rooms benefit from comfort cooling, heating systems and WiFi

There is disabled access to the facilities. Parking can be accommodated by prior arrangement.